

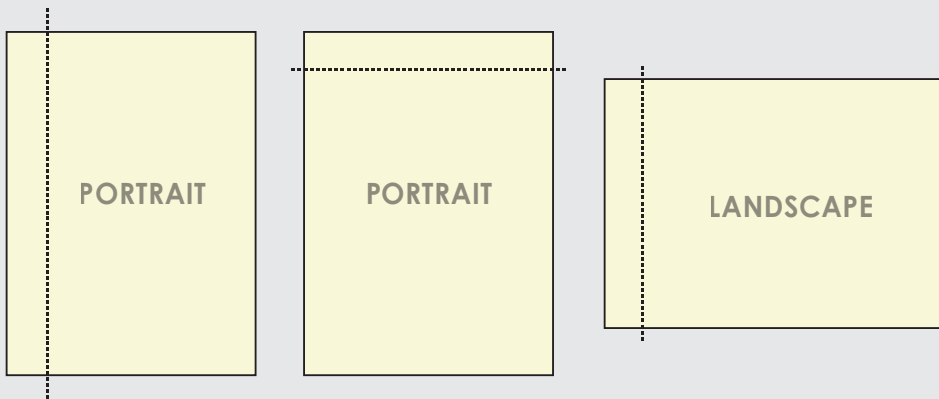
INVOICES

What we need from you:

- We prefer a Hi-Resolution PDF (print quality) (PDF1.4)
- We need two files: one showing the perforation, page outline and number position in red (as below) and one without this information to print from
- All images need to be 300dpi
- Text needs to be 100% black, images in greyscale or black (even if the book/pad will be printed in blue ink)
- A void area of 20mm is needed for stapling the book on the perforation edge
- Keep all text at least 10mm from the trim edge and the perforation
- Convert text to outlines or supply the font(s) used
- Put both in a zipped folder and prefix your file name with your order reference number

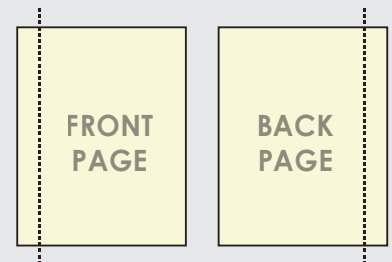
Tell us the colour(s) for the second, third or fourth pages plus Tape colour in a separate instruction page or you can tell us at the proofing stage.

Book Options



Remember:

If you are having terms & conditions on the reverse side reflect your artwork.



SEE NEXT PAGE FOR SAMPLE

